

# *MADISON COUNTY FIRE SERVICES*

Minor Norman, Fire Coordinator

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August 27, 2019

Re: 2019 MS Fire Service Training Officers Conference

Dear Supervisors,

Please approve travel and related expenses for me to attend the 10<sup>th</sup> Annual 2019 MS Fire Service Training Officers/ Training Personnel Conference to be held October 16-17, 2019 at the IP Casino in Biloxi, MS. The hotel cost for both nights (15<sup>th</sup> and 16<sup>th</sup>) will be \$120 if booked in advance. The cost of the conference is \$135.00.

At last years conference, I was voted by members from our State Fire District to represent our district and serve on the Mississippi Fire Instructor's Board as a Vice President.

Please see enclosed brochure for conference schedule and events.

Thanks in advance,

*Minor Norman*

Minor Norman

*Shelia Jones-District One    Trey Baxter-District Two    Gerald Steen-District Three  
David Bishop-District Four    Paul Griffin-District Five  
Ronny Lott-Chancery Clerk*



**10<sup>th</sup> Annual**  
***2019 MS Fire Service Training***  
***Officers/Training Personnel***  
***Conference***

*Sponsored by:*

Mississippi State Fire Academy  
Mississippi Fire Instructors Association

*Hosted by:*

Biloxi Fire Department  
**October 16–17, 2019**

IP Casino  
Biloxi, MS

# Wednesday, October 16<sup>th</sup>, 2019

8:00 a.m. – 8:30 a.m.	Registration - Vendor Room Open – Coffee/Pastries	
8:30 a.m. – 9:00 a.m.	Welcome and Opening Ceremony	Chief Steven Ashby, Program Director, MSFA <u>Posting of the Colors</u> Biloxi Honor Guard Invocation <u>Introductions</u> Chief Joe Boney, Chief of Biloxi Fire Dept. Mayor FoFo, City of Biloxi President, Board of Supervisors, Harrison County Director Terry Wages, MSFA Director Chief Norris Robbins, Retired, MSFSIA President IP Staff Welcome TCC Conference Vendors Conference Overview
9:00 a.m. – 10:00 a.m.	<i>Morning “T” with Fire-bridge - “Training Documentation”</i>	<i>Tammy Peavy, Training Specialist MS State Fire Marshalls Office</i>
10:00 a.m. – 10:30 a.m.	Network Break – Vendor Room Open – [Sponsorship Available]	
10:30 a.m. – 11:30 p.m.	<i>“Do’s &amp; Don’ts” – Fire-bridge Check List Procedures</i>	<i>Tammy Peavy, Training Specialist MS State Fire Marshalls Office</i>
11:30 p.m. – 12:30 p.m.	Lunch Provided – [Sponsorship Available]	
12:30 p.m. – 1:30 p.m.	<i>“NEW MSFA Online Registration Procedures &amp; Guidelines”</i>	<i>Kurt Turner, IT Director, MSFA</i>
1:30 p.m. – 2:00 p.m.	Network Break – Vendor Room Open – [Sponsorship Available]	
2:00 p.m. – 3:00 p.m.	<u>Break Out Sessions:</u>	
<u>First Track:</u>	<i>“Vendor Spotlight Topic - To Be Announced”</i>	<i>Vendor Spotlight – NAFECO/LION Specialist Ryan Brown</i>
<u>Second Track:</u>	<i>Getting Started as New Training Chief/Officer</i>	<i>Chief John Jennings, Retired, MSFA Adjunct Instr.</i>
3:00 p.m. – 3:30 p.m.	Network Break – Vendor Room Open [Sponsorship Available]	
3:30 p.m. – 4:30 p.m.	<i>“Training with Workforce”</i>	<i>Kelly Dye, Workforce MEP Director, MS Gulf Coast Community College Jon Hyatt, Training Chief, Pascagoula Fire Department</i>

## **Tuesday Night, October 15**

### ***Networking Cookout and Social Event:***

***6:00 p.m.***

This social event will be provided at the famous Biloxi Fire Museum and sponsored by the MS Fire Service Instructors Association. Included in your registration is the time to take advantage of networking opportunities with fellow Training Chiefs, Training Officers, County Training Officers along with other Training Personnel from all over the state. Live Fire Demonstration.

[Transportation will be provided to/from this event from IP casino lobby starting at 5:30p.m.]

## **Wednesday Night, October 16**

**Social Event (5:00p.m. – 7:00p.m.) to be announced.**

*Dinner on your own, enjoy a variety of several dining opportunities around the Biloxi gulf coast.*

**ALL Raffle Ticket Sale Proceeds from the famous “What’s in the Prize Cooler” will be presented to the President of OUR “MS Burn Camp Kids Foundation”!**



# Thursday, October 17<sup>th</sup>

- 8:00 a.m. – 8:30 a.m. Vendor Room Open - Coffee and Pastries – [Sponsorship Available]
- 8:30 a.m. – 9:30 a.m. *It is “NOT” Always HAZMAT!* *Mr. Glen Rudner*  
*Specialist, Hazardous Materials Compliance Officer, Norfolk Southern Corporation*
- 9:30 a.m. – 10:00 a.m. Networking Break – Last Call for Vendor Room Open – Check Out
- 10:00 a.m. – 10:45 a.m. *Continued: It is “NOT” always HAZMAT* *Mr. Glen Rudner*  
*Specialist, Hazardous Materials Compliance Officer, Norfolk Southern Corporation*
- 10:45 a.m.–11:00 a.m. *TCC Vendor Thanks/Vendor Door Prizes* *All TCC Conference Vendors*  
*Special Guest – MS Burn Camp for MS Kids*
- 11:00 a.m. – 11:15 a.m. *Accreditation Updates to MSFA Curriculum and Testing* *Instructor Chief Shannon Sandridge*  
*MSFA*
- 11:15 a.m. – 11:45 p.m. *MS Fire Service Instructors Association* *Chief Norris Robbins, Retired, MFSIA President*  
*(Presentation & Yearly Elections)* *Elections of MFSIA Board Members*
- 11:45 a.m. – 12:00 p.m. *Interdepartmental Training Resources*  
*All Raffle Ticket Winners & Door Prize Winners*  
*Closing Remarks* *Instructor Chief Steven Ashby, MSFA, Program Director*



**2019 MS Fire Service Training Officers/Training Conference – October 16 & 17, 2019, Biloxi, MS**

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Organization) (County)

\_\_\_\_\_  
(Email Address)

\_\_\_\_\_  
(Mailing Address)

**Telephone Numbers:**

Work: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Cell: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**NOTE:** Please make your lodging reservations at the **IP Casino (host hotel)** located at **850 Bay View Avenue, Biloxi, MS 39530, (888-946-2847)**. The event is **“2019 Fire Service Training Conference”** group code is **S190277**. (Hotel Rate is \$59.99 + applicable state, resort fee & local lodging taxes currently 12%, **NO LATER THAN Sept. 30, 2019**)

**Conference Information:**

October 15<sup>th</sup> --- Tuesday Night Social. (6:00 p.m. to 9:00 p.m.)  
October 16<sup>th</sup>----Wednesday ..... (8:00 a.m. to 4:30 p.m.)  
October 17<sup>th</sup> ---Thursday ..... (8:00 a.m. to 12:00 p.m.)

**As a convenience: Included in conference fee is MS Fire Service Instructors Association membership.**

**Conference Fee:**

Registration received by Sept. 30, 2019 ...\$135.00  
Registration received after Sept. 30, 2019... \$155.00

**Make payable to:** MS Fire Service Instructors Association  
(See below)

*Cash, Check or P.O. Number accepted (no credit cards)*

Indicate each additional Wednesday guest lunch ticket(s) @ \$20.00 each \_\_\_\_\_.

**[This form will serve as the invoice for this conference]** Total indicated for conference \_\_\_\_\_.

**Send registration form and payment to:** MS Fire Service Instructors Association [MSFSIA]  
41 Blake Rd, Hickory, MS 39332

Attn: Ginger Hand

Email questions to: [Ginger Hand - hvfd33@yahoo.com](mailto:hvfd33@yahoo.com)  
[Norris Robbins – chiefrobbins38828@gmail.com](mailto:chiefrobbins38828@gmail.com)  
[Brad Beard – beard\\_503@hotmail.com](mailto:beard_503@hotmail.com)  
[Steven Ashby – sashby@msfa.ms.gov](mailto:sashby@msfa.ms.gov)

**Vendor Information – 2019 MS Fire Service Training Officers/Training Conference – October 16-17, 2019**

Please neatly print or type all information: Registration Form

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Vendor or Organization)

\_\_\_\_\_  
(Email Address)

\_\_\_\_\_  
(Mailing Address)

\_\_\_\_\_  
Work Number

\_\_\_\_\_  
Cell Number

**NOTE:** See previous page for lodging reservations

**Vendor Conference Fee:**

**[Vendors may set up Tuesday, Oct. 15, 1:00 p.m. – 5:00 p.m.]**

**Platinum Sponsor Level - \$1000.00 (Due Sept. 30, 2019): Unlimited Sponsorship**

This sponsor will receive three registration fees and three tables for booth space for your sales people located inside the exhibit area. Your registration fees will also include a Networking Social Tuesday night, drinks/snacks throughout the entire conference, lunch with training conference personnel on Wednesday.

**Gold Sponsor Level - \$750.00 (Due Sept. 30, 2019): Unlimited sponsorship**

This sponsor will receive three registration fees and two tables for booth space for your sales people located inside the exhibit area. Your registration fees will also include a Networking Social Tuesday Night, drinks/snacks throughout the entire conference, lunch with the training conference personnel on Wednesday.

**Silver Sponsor Level - \$500.00 (Due Sept. 30, 2019): Unlimited sponsorship.**

This sponsor will receive two registration fees and two tables for booth space for your sales people located inside the exhibit area. Your registration fees will also include a Networking Social Tuesday Night, drinks/snacks throughout the entire conference, lunch with the training conference personnel on Wednesday.

**Bronze Sponsorship Level - \$300.00 (Due Sept. 30, 2019): Unlimited sponsorship.**

This sponsor will receive one registration fee and one table for booth space located inside the exhibit area. Your registration fee will also include a Networking Social Tuesday Night, drinks/snacks throughout the entire conference, lunch with the training conference personnel on Wednesday.

**[Additional vendor guest fee for above sponsorship levels if applicable - \$50.00]**

**Vendor Registration is to be mailed to:**

MS Fire Service Instructors Association, Attention Ginger Hand, 41 Blake Rd, Hickory, MS 39332

**Sponsor Level - \$ \_\_\_\_\_**

**Please indicate if you need electricity for any sponsorship level \_\_\_\_\_**